

|  |
| --- |
| **FORMAT OF RESEARCH THESIS (MS)** |
| **Board of Advanced Studies & Research (BASR)** |

# Overall Thesis Format

# Word Limit, Page Number, Fonts

* Students should remember to run a spell check on their final version of the thesis to ensure that it’s free from spelling/grammatical errors.
* The standard fonts to be used are: Times New Roman/Arial, size 12 with 1.5 line spacing and fully justified page alignment. However, indented quotations should have single line spacing.
* Page numbers must be displayed on all pages except the title page. You must not use Roman numerals for page numbering.
* Abstract 300-350 words
* The final written thesis word limit should be between 15,000 – 20,000 words including references/bibliography. In exceptional circumstances the student will be allowed to exceed/decrease the word limit. Student will be required to consult Program Head, HOD, and Supervisor to request it.
* Italicise your quotations
* Margins at the binding edge must not be less than 40mm (1.5 inches) and other margins not less than 20mm (0.75 inch).
* Where tables and figures (graphs, charts and diagrams) are used they should, as far as possible, be given margins equal to or greater than a page of text.
* All tables and figures should clearly state their source.
* **Table of Contents and chapter names may please be amended/changed as per the nature of research work.**

# Organization of Thesis

* + Chapter One
  + Chapter Two
  + Chapter Three
  + Chapter Four
  + Chapter Five

# List of References

* + Faculty of Computing and IT, follow IEEE style for writing references
  + Faculty of FMAS, follow APA style
  + Faculty of Science, follow APA style
  + Faculty of Social Sciences, follow APA style
  + Faculty of Engineering and Technology, follow IEEE style

# Appendices (If any)

* + Participant Information Sheet, Letter for permission, Participant Consent form, Measuring instruments
  + Interview guides, observational schedule, Assessment tools